

Constellation Charter School of Gainesville,
Inc.

A Component Unit of the Alachua County District School Board

Financial Statements
And
Independent Auditor's Reports

June 30, 2024

KATTELL AND COMPANY, P.L.

Certified Public Accountants Serving the Nonprofit Community

**808-B NW 16th Avenue
Gainesville, Florida 32601**

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Financial Statements and Independent Auditors' Reports

June 30, 2024

Constellation Charter School of Gainesville, Inc.

A Component Unit of the Alachua County District School Board

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Constellation Charter School of Gainesville, Inc.

August 13, 2024

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities and each major fund of Constellation Charter School of Gainesville, Inc. (the School), as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the School, as of June 30, 2024, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards (Government Auditing Standards)*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Report on the Audit of the Financial Statements (concluded)

Auditor's Responsibilities for the Audit of the Financial Statements (concluded)

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated August 13, 2024 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Kattell and Company, P.L.

Gainesville, Florida

Management’s Discussion and Analysis
June 30, 2024
Constellation Charter School of Gainesville, Inc.
A Component Unit of the Alachua County District School Board

This discussion and analysis of the School’s financial performance provides an overview of the School’s financial activities for the fiscal year ended June 30, 2024. Please read it in conjunction with the School’s financial statements, which follow this section.

The following are various financial highlights for fiscal year 2024:

- This is the first year of the School’s operation.
- The School’s overall net position decreased by approximately \$75,000, which is a 182% decrease.
- Total ending unrestricted net position was a deficit of \$31,225.
- The School had total expenses for the year of about \$837,000 compared to revenues of approximately \$762,000.
- The School educated 80 students in the year ending June 30, 2024, serving grades 1-6.

OVERVIEW OF THE BASIC FINANCIAL STATEMENTS

This annual report contains government-wide financial statements that report on the School’s activities as a whole and fund financial statements that report on the School’s individual funds.

Government-wide Financial Statements

The first financial statement is the Statement of Net Position. This statement includes all of the School’s assets and liabilities using the accrual basis of accounting. Accrual accounting is similar to the accounting used by most private-sector companies. All of the current year revenues and expenses are recorded, regardless of when cash is received or paid. Net position – the difference between assets and liabilities – can be used to measure the School’s financial position.

The second financial statement is the Statement of Activities. This statement is also shown using the accrual basis of accounting. It shows the increases and decreases in net position during the fiscal year. Over time, the increases or decreases in net position are useful indicators of whether the School’s financial health is improving or deteriorating. However, other non-financial factors, such as enrollment levels or changes in state funding, must also be considered when assessing the overall health of the School.

In these statements, all of the School’s activities are considered to be governmental activities. The School has no business-type activities, which are generally financed in whole or in part by fees charged to external parties for goods or services.

Fund Financial Statements

Following the government-wide financial statements are the fund financial statements. They provide more detailed information about the School’s funds.

The School maintains one individual governmental fund, the General Fund.

Governmental funds are accounted for using modified accrual accounting. Modified accrual accounting focuses on available cash and other financial assets that can readily be converted to cash. This provides a shorter-term view of the fund’s financial position. A reconciliation is provided with these statements, which helps to explain the differences between the fund financial statements and the government-wide financial statements.

Management's Discussion and Analysis
June 30, 2024
Constellation Charter School of Gainesville, Inc.
A Component Unit of the Alachua County District School Board

CONDENSED FINANCIAL INFORMATION

The following table presents condensed, government-wide current year and prior year data about net position and changes in net position.

	2024 Governmental Activities	2023 Governmental Activities
Net Position		
Assets:		
Non-capital Assets	\$ 47,969	\$ 41,312
Capital Assets, Net	37,504	--
Total Assets	<u>85,473</u>	<u>41,312</u>
Liabilities:		
Current Liabilities	79,194	--
Long-term Liabilities	39,999	--
Total Liabilities	<u>119,193</u>	<u>--</u>
Net position:		
Net Investment in Capital Assets	(2,495)	--
Unrestricted	(31,225)	41,312
Total Net position	<u>\$ (33,720)</u>	<u>\$ 41,312</u>
Change in Net Position		
Program Revenues	\$ 18,277	\$ --
General Revenues:		
Federal through State	26,231	--
State	632,800	--
Local	61,547	--
Other	23,388	55,153
Total Revenues	<u>762,243</u>	<u>55,153</u>
Program Expenses:		
Instruction	468,218	3,017
Instructional Support Services	12,594	--
General Support	291,925	9,678
Community Services	39,552	--
Operation of Plant	21,296	4,602
Interest	3,690	--
Total Expenses	<u>837,275</u>	<u>17,297</u>
Change in Net Position	(75,032)	37,856
Beginning Net Position	41,312	3,456
Ending Net Position	<u>\$ (33,720)</u>	<u>\$ 41,312</u>

Management's Discussion and Analysis
June 30, 2024
Constellation Charter School of Gainesville, Inc.
A Component Unit of the Alachua County District School Board

OVERALL FINANCIAL POSITION AND RESULTS OF OPERATIONS

Governmental Activities. The governmental activities generated \$18,277 in program revenues and \$743,966 of general revenues, and incurred \$837,275 of program expenses. This resulted in a \$75,032 decrease in net position.

THE SCHOOL'S INDIVIDUAL FUNDS

General Fund. The fund balance of the General Fund decreased by \$72,537, from \$41,312 to \$(31,225).

BUDGETARY HIGHLIGHTS

General Fund. The original budget was amended to reflect increased costs incurred while opening a new school. There were no differences between the final budget and actual amounts.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets. The School had no significant capital asset activity during the year. Please refer to a note to the accompanying financial statements entitled *Capital Assets and Depreciation* for more detailed information about the School's capital asset activity.

Debt Administration. The School made scheduled payments on its lease liability and issued no new debt during the year. Please refer to the paragraph entitled *Long-Term Liabilities* in the notes to the accompanying financial statements for more detailed information about the School's long-term debt policy.

ECONOMIC FACTORS

The School currently is not aware of any conditions that are expected to have a significant effect on the School's financial position or results of operations.

CONTACTING THE SCHOOL'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the School's finances and to show the School's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact Razia Ali Hamm, Director, Constellation Charter School, Inc., 14450 NE 148th Avenue, Waldo, FL 32694.

Statement of Net Position
June 30, 2024
Constellation Charter School of Gainesville, Inc.
A Component Unit of the Alachua County District School Board

	Governmental Activities
Assets	
Cash	\$ 26,374
Receivables	11,395
Prepaid Expenses	10,200
Depreciable Capital Assets, Net	37,504
Total Assets	85,473
Liabilities	
Accounts Payable and Accrued Expenses	54,334
Short Term Debt:	24,860
Long Term Debt:	
Due Within One Year	39,999
Due in More Than One Year	--
Total Liabilities	119,193
Net Position	
Net Investment in Capital Assets	(2,495)
Unrestricted	(31,225)
Total Net Position	\$ (33,720)

See accompanying notes.

Statement of Activities
For the Year Ended June 30, 2024
Constellation Charter School of Gainesville, Inc.
A Component Unit of the Alachua County District School Board

	Program Revenues				Net (Expense) Revenue and Change in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Functions/Programs:					
Governmental Activities:					
Instruction	\$ (468,218)	\$ --	\$ --	\$ --	\$ (468,218)
Instructional Support Services	(12,594)	--	--	--	(12,594)
General Support	(291,925)	--	--	--	(291,925)
Community Services	(39,552)	18,277	--	--	(21,275)
Operation of Plant	(21,296)	--	--	--	(21,296)
Interest	(3,690)	--	--	--	(3,690)
Total	<u>\$ (837,275)</u>	<u>\$ 18,277</u>	<u>\$ --</u>	<u>\$ --</u>	<u>(818,998)</u>

General Revenues:

Federal through State:

Title I Grant	23,623
Title II Grant	1,699
Title IV Grant	909

State Revenue:

Florida Education Finance Program	632,800
Local Tax Revenue	61,547
Other	23,388

Total General Revenues 743,966

Change in Net Position **(75,032)**

Net Position – Beginning of Year 41,312

Net Position – End of Year \$ (33,720)

See accompanying notes.

Balance Sheet – Governmental Funds
June 30, 2024
Constellation Charter School of Gainesville, Inc.
A Component Unit of the Alachua County District School Board

	General Fund
Assets	
Cash	\$ 26,374
Receivables	11,395
Prepaid Expenses	10,200
Total Assets	\$ 47,969
Liabilities and Fund Balances	
Liabilities:	
Accounts Payable	\$ 579
Accrued Payroll	53,755
Loans from Directors	24,860
Total Liabilities	79,194
Fund Balances:	
Non-spendable - Prepaids	10,200
Unassigned	(41,425)
Total Fund Balances	(31,225)
Total Liabilities and Fund Balances	\$ 47,969

See accompanying notes.

**Reconciliation of the Balance Sheet to the Statement of Net Position –
Governmental Funds**

June 30, 2024

Constellation Charter School of Gainesville, Inc.
A Component Unit of the Alachua County District School Board

Fund Balances – Total Governmental Funds	\$ (31,225)
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Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not reported in the governmental funds.

Capital Assets – Net of Accumulated Depreciation	37,504
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Long-term liabilities are not reported in the governmental funds:

Lease Liability	<u>(39,999)</u>
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Net Position of Governmental Activities	<u><u>\$ (33,720)</u></u>
--	---------------------------

See accompanying notes.

**Statement of Revenues, Expenditures and Changes in Fund Balances -
Governmental Funds**

For the Year Ended June 30, 2024

Constellation Charter School of Gainesville, Inc.

A Component Unit of the Alachua County District School Board

	<u>General Fund</u>
Revenues	
Federal through State:	
Title I	\$ 23,623
Title II	1,699
Title IV	909
State Revenue:	
Florida Education Finance Program	632,800
Local Revenue:	
Local Tax Revenue	61,547
Other Local Revenues	<u>41,665</u>
Total Revenues	<u>762,243</u>
Expenditures and Changes in Fund Balances	
Expenditures:	
Current:	
Instruction	468,218
Instructional Support Services	12,594
General Support	254,420
Community Service	39,552
Operation of Plant	21,296
Debt Service:	
Principal	35,010
Interest	<u>3,690</u>
Total Expenditures	<u>834,780</u>
Change in Fund Balance	(72,537)
Fund Balances, July 1, 2023	<u>41,312</u>
Fund Balances, June 30, 2024	<u>\$ (31,225)</u>

See accompanying notes.

**Reconciliation of the Statement of Revenues, Expenditures and Changes in
Fund Balances to the Statement of Activities - Governmental Funds**

For the Year Ended June 30, 2024

Constellation Charter School of Gainesville, Inc.

A Component Unit of the Alachua County District School Board

Change in Fund Balance – Total Governmental Funds **\$ (72,537)**

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is depreciated over their estimated useful lives.

Current Year Expenditures for Capital Assets	75,009
Current Year Depreciation Expense	(37,505)

Issuance of long-term debt provides current financial resources to governmental funds, but has no effect on net position. Repayment of principal is an expenditure in governmental funds, but reduces long-term liabilities in the Statement of Net Position.

Lease Financing	(75,009)
Principal Portion of Lease Payments	<u>35,010</u>

Change in Net Position of Governmental Activities **\$ (75,032)**

See accompanying notes.

Notes to the Financial Statements
June 30, 2024
Constellation Charter School of Gainesville, Inc.
A Component Unit of the Alachua County District School Board

NOTE 1 – REPORTING ENTITY

Constellation Charter School of Gainesville, Inc. (the Corporation) is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act, and Section 1002.33, Florida Statutes. The not-for-profit corporation conducts business as Constellation Charter School, (the School). The governing body of the School is the not-for-profit corporation's Board of Directors. The Corporation is considered a component unit of the Alachua County District School Board (the District).

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district. The current charter is effective until June 30, 2027, and may be renewed provided that a program review demonstrates that certain criteria addressed in Section 1002.33(7), Florida Statutes, have been successfully accomplished. At the end of the term of the charter, the District may choose not to renew the charter under grounds specified in the charter, in which case the District is required to notify the School in writing at least 90 days prior to the charter's expiration. Pursuant to Section 1002.33(8)(e), Florida Statutes, the charter school contract provides that in the event the School is dissolved or terminated, any unencumbered funds and all School property purchased with public funds automatically revert to the District. During the term of the charter, the District may also terminate the charter if good cause is shown. The School is considered a component unit of the District.

Criteria for determining if other entities are potential component units of the School which should be reported with the School's basic financial statements are identified and described in the Governmental Accounting Standards Board's (GASB) *Codification of Governmental Accounting and Financial Reporting Standards*, Sections 2100 and 2600. The application of these criteria provide for identification of any entities for which the School is financially accountable and other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the School's basic financial statements to be misleading or incomplete. Based on these criteria, no component units are included within the reporting entity of the School.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the School conform to generally accepted accounting principles as applicable to governments. The more significant accounting policies are described below to enhance the usefulness of the financial statements to the reader.

Government-wide Financial Statements

The government-wide financial statements (the Statement of Net Position and the Statement of Activities) report information on all of the activities of the School. Governmental activities are reported separately from business-type activities, which rely on fees charged to external parties as their primary revenues. The School has no business-type activities.

Any internal inter-fund activity has been eliminated from the government-wide financial statements.

The Statement of Net Position reports the School's financial position as of the end of the fiscal year. In this statement, the School's net position is reported in three categories: net investment in capital assets; restricted net position; and unrestricted net position.

Notes to the Financial Statements
June 30, 2024
Constellation Charter School of Gainesville, Inc.
A Component Unit of the Alachua County District School Board

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Government-wide Financial Statements (concluded)

The Statement of Activities is displayed using a net-cost format and reports the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges for services that are directly related to a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Other items not properly included among program revenues are reported instead as general revenues.

Fund Financial Statements

The financial transactions of the School are reported in individual funds in the fund financial statements. The governmental fund statements include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the statements for the governmental funds.

The general fund is the only governmental fund used by the School. The General Fund is the general operating fund of the School. It is used to account for all financial resources. Because of this, the School has no non-major funds.

Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the School considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when the related fund liability is incurred. However, debt service expenditures are recorded only when payment is due.

Most revenues are considered to be susceptible to accrual and have been measured in the current fiscal period. Certain other items are considered to be measurable and available only when cash is received.

Cash

Cash consists of deposits in a credit union which are insured by the National Credit Union Share Insurance Fund up to a limit of \$250,000 per institution. The School held no balances in excess of insured limits.

Notes to the Financial Statements
June 30, 2024
Constellation Charter School of Gainesville, Inc.
A Component Unit of the Alachua County District School Board

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Prepays

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. Prepaid assets are reported as “non-spendable” in the funds financial statements to indicate that prepaids do not represent available expendable resources.

Capital Assets and Depreciation

Capital assets are defined by the School as assets with an initial, individual cost of \$1,000 or more and an estimated useful life of more than one year. These assets are recorded at historical cost if purchased, at the net present value of future cash flows for leased assets, and at estimated fair value if acquired through a donation. All assets are depreciated or amortized using a straight-line basis. Leased assets are amortized over the shorter of the expected useful life of the leased asset or the lease term. Depreciable capital assets are depreciated using their estimated useful lives.

Revenue Sources

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School’s charter. In accordance with the funding provisions of the charter and Florida Statutes, the School reports the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Florida Statutes the District reports the number of FTE students and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the Florida Educational Finance Program and the actual weighted FTE students reported by the School during the designated FTE student survey periods. The School also receives other financial assistance. This assistance is generally based on applications submitted to and approved by the granting agency.

Compensated Absences

The School does not pay for employees’ unused sick and vacation time at termination, and unused time does not accumulate. Therefore, no liability for compensated absences is recorded.

Long-term Liabilities

Long-term debt and other long-term obligations are reported in the government-wide financial statements. Long-term liabilities are not reported in the governmental funds because governmental funds use the current financial resources measurement focus.

Net Position

Net position represents the difference between assets and liabilities and is reported in three categories as hereafter described. *Net investment in capital assets* represents capital assets, net of accumulated depreciation and any outstanding debt related to those assets. Net position is reported as *restricted* when there are legal limitations imposed on their use by legislation, or external restrictions imposed by other governments, creditors, or grantors. The balance of the net position is reported as *unrestricted*.

When both restricted and unrestricted resources are available for use, it is the School’s policy to use restricted resources first, and then unrestricted resources as they are needed.

Notes to the Financial Statements
June 30, 2024
Constellation Charter School of Gainesville, Inc.
A Component Unit of the Alachua County District School Board

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (concluded)

Fund Balance Classifications

Governmental funds report separate classifications of fund balance.

Non-Spendable. The non-spendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted. The restricted fund balance is defined as having restrictions (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

Committed. Committed fund balance is defined as amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the School's Board of Directors.

Assigned. Assigned fund balance is defined as amounts that are constrained by the intent of the School's Board of Directors to be used for specific purposes, but are neither restricted nor committed. The School has given the authority to assign fund balance to the School's Director. Assigned fund balance includes spendable fund balance amounts established by the Director that are intended to be used for specific purposes that are neither considered restricted or committed. Assignment of fund balance may be (a) made for a specific purpose that is narrower than the general purposes of the government itself; and/or (b) used to reflect the appropriation of a portion of existing unassigned fund balance to eliminate a projected deficit in the subsequent year's budget in an amount no greater than the projected excess of expected expenditures over expected revenues. Assigned fund balance shall reflect management's intended use of resources as set forth each year by the Director. Assigned fund balance may or may not be appropriated for expenditure in the subsequent year depending on the timing of the project/reserve for which it was assigned.

Unassigned. Unassigned fund balance is the residual classification for the general fund.

It is the policy of the School that they will use restricted resources to the extent which they are available, then committed resources, followed by assigned resources. Once these are consumed the School will then use unassigned resources. The School does not have a formal policy requiring a minimum fund balance.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates.

NOTE 3 – RISK MANAGEMENT

The School is exposed to various risks of loss, including general liability, personal injury, workers compensation, and errors and omissions. These risks arise in the normal conduct of the business of the School. The School is not aware of any pending or threatened litigation, claims or assessments. To manage its risks, the School has purchased commercial insurance. Settled claims, if any, resulting from these risks have not exceeded commercial coverage in the current or previous two years.

Notes to the Financial Statements
June 30, 2024
Constellation Charter School of Gainesville, Inc.
A Component Unit of the Alachua County District School Board

NOTE 4 – CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2024, was as follows:

	Balance July 1, 2023	Additions	Deletions	Balance June 30, 2024
Capital Assets Being Depreciated:				
Facility Lease	\$ --	\$ 75,009	\$ --	\$ 75,009
Total Capital Assets	--	75,009	--	75,009
Accumulated Depreciation:				
Facility Lease	--	37,505	--	37,505
Total Accumulated Depreciation	--	37,505	--	37,505
Net Capital Assets	\$ --	\$ 37,504	\$ --	\$ 37,504

Depreciation was charged to functions/programs as follows:

Instruction	\$ --
General Support	37,505
Total	<u>\$ 37,505</u>

NOTE 5 – LONG-TERM LIABILITIES

Long-term debt activity for the year ended June 30, 2024, was as follows:

	Balance July 1, 2023	Additions	Payments	Balance June 30, 2024	Due Within One Year
Facility Lease	\$ --	75,009	\$ 35,010	\$ 39,999	\$ 39,999

The School obtained the right to use the school facility under a lease agreement signed in December 2022. The lease begins on February, 2023 and runs through June 30, 2025. During the year ending June 30, 2024, the School recorded a lease asset and liability for \$75,330 – the present value of lease payments for the lease term using an estimated incremental borrowing rate of 7%. All lease assets will be amortized on a straight-line basis for the remainder of the lease terms.

Principal and interest requirements on the lease liabilities are as follows:

Fiscal Years Ending June 30,	Principal	Interest	Total
2025	\$ 39,999	\$ 1,533	\$ 41,532
Total	<u>\$ 39,999</u>	<u>\$ 1,533</u>	<u>\$ 41,532</u>

NOTE 6 – LOANS FROM DIRECTORS

Three board members provided funds for a short-term loan for operations. The loans accrue no interest and payment is due in full on October 5, 2024.

NOTE 7 – RELATED PARTY TRANSACTIONS

During the year ended June 30, 2024, the School paid approximately \$6,000 in compensation to an independent contractor who is related to the School's Principal.

Budgetary Comparison Schedule – General Fund
For the Year Ended June 30, 2024
Constellation Charter School of Gainesville, Inc.
A Component Unit of the Alachua County District School Board

	BUDGETED AMOUNTS		Actual Amounts
	Original	Final	
Revenues			
Federal through State:			
Title I Grant	\$ --	\$ 23,623	\$ 23,623
Title II Grant	--	1,699	1,699
Title IV Grant	--	909	909
State Revenue:			
Florida Education Finance Program	633,054	632,800	632,800
Local Revenue:			
Local Tax Revenue	59,046	61,547	61,547
Other Local Revenues	76,255	41,665	41,665
Total Revenues	768,355	762,243	762,243
Expenditures and Changes in Fund Balances			
Expenditures:			
Current:			
Instruction	402,950	468,218	468,218
Instructional Support Services	25,730	12,594	12,594
General Support	193,307	254,420	254,420
Community Services	62,416	39,552	39,552
Operation of Plant	62,550	21,296	21,296
Debt Service:			
Principal	--	35,010	35,010
Interest	--	3,690	3,690
Total Expenditures	746,953	834,780	834,780
Change in Fund Balance	21,402	(72,537)	(72,537)
Fund Balances, July 1, 2023	--	41,312	41,312
Fund Balances, June 30, 2024	\$ 21,402	\$ (31,225)	\$ (31,225)

Note to Schedule:

An annual Budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors. A final budget amendment is made so that the final budgeted amounts agree to the actual amounts. The fund is the legal level of control.

Kattell and Company, P.L.

A Certified Public Accounting Firm Serving the Nonprofit Community

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COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

August 13, 2024

To the Board of Directors
Constellation Charter School of Gainesville, Inc.

We have audited the special purpose financial statements of Constellation Charter School of Gainesville, Inc. (the School), for the year ended June 30, 2024, and have issued our report thereon dated August 13, 2024. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated July 17, 2024. Professional standards also require that we communicate to you the following information related to our audit.

Qualitative Aspects of Accounting Practices

Accounting Policies. Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the School are described in the notes to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the School during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting Estimates. Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There are no estimates that are particularly sensitive.

Disclosures. There are no disclosures that are particularly sensitive.

Corrected and Uncorrected Misstatements. Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. We recommended adjustments to increase accrued salaries and receivables from the District. There were no uncorrected misstatements.

Our Working Relationship with Management

Difficulties Encountered in Performing the Audit. We encountered no difficulties in dealing with management in performing and completing our audit.

Disagreements with Management. For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations. We have requested certain representations from management that are included in the management representation letter.

Management Consultations with Other Independent Accountants. In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the School's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Consultations Prior to Engagement. We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the School's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This letter is intended solely for the information and use of management and the Board of Directors of the School and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Kattell and Company, P.L.

Kattell and Company, P.L.

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MANAGEMENT LETTER

To the Board of Directors,
Constellation Charter School of Gainesville, Inc.

August 13, 2024

Report on the Financial Statements. We have audited the financial statements of Constellation Charter School of Gainesville, Inc. (the School), as of and for the fiscal year ended June 30, 2024, and have issued our report thereon dated August 13, 2024.

Auditor's Responsibility. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Auditor General.

Other Reporting Requirements. We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards*. Disclosures in that report, which is dated August 13, 2024, should be considered in conjunction with this management letter.

Prior Audit Findings. Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. In that regard, there are no uncorrected findings to report because this is the School's first year of operation.

Official Title. Section 10.854(1)(e)5, Rules of the Auditor General, requires that the name or official title of the entity and the school code assigned by the Florida Department of Education be disclosed in this management letter. The official title of the entity is Constellation Charter School of Gainesville and the school code assigned by the Florida Department of Education is 01-925.

Financial Condition and Management.

Sections 10.854(1)(e)2. and 10.855(11), Rules of the Auditor General, require us to apply appropriate procedures and communicate whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the School. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and review of financial information provided by same. Our financial condition assessment procedures disclosed a deteriorating financial condition resulting in deficit fund balances and net position. See Finding 2024-001 in the Schedule of Findings.

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we included recommendation 2024-004 and 2024-005 in our Schedule of Findings.

Transparency. Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether the School maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the School maintained on its website the information specified in Section 1002.33(9)(p), Florida Statutes at August 1, 2024, the date of our procedures.

Additional Matters. Section 10.854(1)(e)4., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we identified the matter addresses in Finding 2024-003 in the Schedule of Findings.

Purpose of this Letter. Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, the local district school board, the Board of Directors and management of the School, and is not intended to be and should not be used by anyone other than these specified parties.

* * * * *

Thank you for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or any other matters.

Kattell and Company, P.L.

Kattell and Company, P.L.

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Board of Directors of
Constellation Charter School of Gainesville, Inc.

August 13, 2024

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Constellation Charter School of Gainesville, Inc. (the School), as of and for the year ended June 30, 2024, and the related notes to financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated August 13, 2024.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency identified in the Schedule of Findings as finding 2024-001 to be a material weakness.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies identified in the Schedule of Findings as findings 2024-002 and 2024-003 to be significant deficiencies.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

School's Response to Finding

The School's response to the findings identified in the Schedule of Findings is described in the accompanying letter from the School. The School's response was not subjected to auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

* * * * *

As required by the Rules of the Auditor General of the State of Florida, we noted certain matters that we reported to management of the School in the management letter dated August 13, 2024.

Kattell and Company, P.L.

Schedule of Findings
June 30, 2024
Constellation Charter School of Gainesville, Inc.
A Component Unit of the Alachua County District School Board

2024-001

Deteriorating Financial Condition and Material Weakness

Criteria:

Chapter 218.39(5) requires the auditor to report deteriorating financial conditions.

Conditions:

The School experienced a decrease in fund balance of \$72,537 and a decrease in net position of \$75,032. This resulted in a deficit fund balance of \$31,225.

Effect:

Although we did not detect any of the conditions of financial emergency enumerated at Section 218.503(1), Florida Statutes, the above conditions increase the likelihood that such conditions may arise.

Cause:

The School adopted a budget at the beginning of the school year that provided a reasonable estimate of revenues to be generated from the number of students in attendance. However, the District was paying well in excess of those budgeted numbers through January 2024, and the School mistakenly increased its expenditures accordingly.

Recommendation:

Like the prior year, the School should adopt a budget for the coming school year that reflects revenues expected from students served. That budget will need to reduce expenditures sufficient to reverse the net position and fund balance deficits. Any monthly amounts paid by the District in excess of the budgeted revenues should be held in reserve to offset any potential reduction in future monthly payments.

2024-002

Significant Deficiency

Criteria:

The School should institute internal controls to provide reasonable assurance that all revenues are collected and deposited timely.

Condition:

The School did not have a process to verify the completeness of afterschool receipts and deposits.

Effect:

Afterschool revenues paid in cash are not expected to be a large part of total afterschool revenues and afterschool revenues are not expected to be a large part of total revenues of the School.

Recommendation:

The School should separate the duties for receipt and deposit of all cash revenues from the comparison to student attendance.

2024-003

Significant Deficiency and Immaterial Noncompliance

Criteria:

Compensation of employees and independent contractors should be reported in accordance with the requirements of the Internal Revenue Service.

Conditions:

1. Certain employees were paid prior to engagement of a payroll service provider. These payments were not properly included in reported taxable compensation. 2. The School failed to issue IRS Form 1099 to all contractors where reporting was required. 3. Some of the School's substitute teachers were paid as independent contractors; substitute teachers should generally be paid as employees. 4. The School gave gift cards to employees on various occasions; gift cards are considered taxable compensation by the IRS.

Recommendation:

The School should consider what procedures should be implemented to ensure accurate reporting of compensation to the IRS.

2024-004

Recommendation to Improve Financial Management

Banking:

The School should add its account with PayPal and the savings account at the credit union to the general ledger to provide for more timely and complete accounting of revenues and assets. In addition, the School would improve controls by providing the Principal with on-line access to its banking reports.

2024-005

Recommendation to Improve Financial Management

Cost Accounting:

For funding that is dependent on allowable costs, the School should consider tracking those costs in separate classes in its accounting system. Such funding includes Title 1 and 1 Mil funding from the District.



To Kattell and Company, P.L.,

August 13, 2024

Thank you for completing your financial audit of the 2023-2024 fiscal year for Constellation Charter School of Gainesville, Inc. ("Constellation"). This letter is to accompany the audit findings, here we will provide specific actions Constellation will take to improve the conditions you describe in the Schedule of Findings.

2024-001 Response: Constellation shall adopt a budget for the coming school year that reflects revenues expected from students served. That budget will need to reduce expenditures sufficient to reverse the net position and fund balance deficits. Any monthly amounts paid by the District in excess of the budgeted revenues shall be held in reserve to offset any potential reduction in future monthly payments.

2024-002 Response: Constellation shall separate the duties for receipt and deposit of all cash revenues from the comparison to student attendance in aftercare.

2024-003 Response: Constellation shall consider what procedures should be implemented to ensure accurate reporting of compensation to the IRS.

2024-004 Response: Constellation shall add its account with PayPal and the savings account at the credit union to the general ledger to provide for more timely and complete accounting of revenues and assets. In addition, the School has improved controls by providing the Principal with on-line access to its banking reports.

2024-005 Response: For funding that is dependent on allowable costs, such as Title I and One Mill funding from the District, Constellation shall consider tracking those costs in separate classes in its accounting system.

Thank you again for your diligent work. We look forward to enacting these changes in service of our educational mission.

Sincerely,

The Constellation Charter School Board of Directors

Nicole Robey, President

Cc: Shelley Rogers, Vice President; Amy Stodghill, Treasurer; Sarah West, Secretary; Kristina Rodriguez, Board member; Razia Ali Hamm, Principal